



The Howard School

A Specialist Sports College
"To Strive and Achieve is to Succeed"



THE HOWARD SCHOOL ADMISSIONS PROCESS 2017

1 THE ADMISSIONS PROCESS 2017

The arrangements for coordinated admissions in Medway will be set out in detail in the Medway LA booklet for parents/carers 'Admission to Secondary School', a copy of which will be available from the Principal or from the Admissions Team at Medway LA. The Planned Admission Number (PAN) is 250. Offers of places will be posted to parents/carers by the LA on behalf of the school. Places must first be offered to those children with statements of special education needs where the school is named.

2 OVER-SUBSCRIPTION CRITERIA

If the number of preferences for The Howard School received via the Medway coordinated scheme is more than the number of places available, places are allocated in the following priority order:

- i) Looked After Children or previously looked after children as defined in the Medway coordinated admission scheme.
- ii) At the time of application where a child has a brother/sister including adopted siblings, stepbrother/sister, foster brother/sister and those who live as a brother/sister in the same house currently attending the school and will still be on roll at the time of entry.
- iii) Child's health reasons. Medical evidence must be provided which demonstrates a specific health reason which requires a child to attend the preferred school.
- iv) Where the child resides within the access area. Priority given to those nearest the school.
- v) Nearness of child's home. Distance will be measured by the shortest available safe walking route between home and school as measured by Medway Council's Geographical Information System.

Tiebreaker

In the unlikely event that two or more children in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place.

3 THE APPLICATION FORM

The Medway common application form (CAF) should be used for all applications to The Howard School.

4. **WAITING LISTS**

No waiting lists will be held for years 7 – 13. In respect of rising Year 7, as set out in the coordinated scheme, the LA will be responsible for holding a waiting list. Children are entered on the waiting list according to the oversubscription criteria. This waiting list will operate until the end of the First Term when the new rising Year 7 cohort is admitted.

5. **PROCEDURE FOR ADMISSIONS INTO YEARS 8 – 11 AND YEAR 7 AFTER 1 SEPTEMBER 2017**

All applications for admissions for pupils in Years 8 – 11 and for Year 7 received after 1 September 2017 will be referred to the Medway Admissions team and dealt with according to the Medway coordinated admissions scheme.

There will be a right of appeal to an independent appeals panel for students refused admission

Admission Arrangements The Howard School (6th Form) 2017

Admission: Students who meet the entry requirements will be accepted. The number of additional Year 12 places available for male and female students being admitted to the school for the first time will be 80.

Overview of course levels and additional course information

AS/A Levels Applied/BTec (Level 3)/Diplomas	At least 5 A*-C passes at GCSE, usually including English and/or Mathematics. There may also be further requirements for specific subjects
English / Mathematics GCSE	We recognise the importance placed on these GCSE subjects. It will be essential for students to retake English or Maths if they have not achieved an A* - C grade.
Religious Education	This is delivered through conferences during the year. There will be guest speakers, discussion groups and debates and subjects will be topical, involving moral issues – attendance is compulsory.

Oversubscription criteria for Year 12 is as detailed in section 2 ‘Over Subscription Criteria’ (overleaf)